

**WEST LAMPETER TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING OF FEBRUARY 13, 2023**

Supervisor Randy Moyer called the Regular Meeting of the West Lampeter Township Board of Supervisors to order at 7:00 p.m. with the Pledge to the Flag. Those in attendance were Supervisors Geoffrey Beers, J. Richard Breneman and Randall Andrews. Township Manager Dee Dee McGuire, Chief of Police Brian Wiczkowski, Public Works Supervisor Sean Alexander, Planning/Zoning Officers Michele Neckermann and Kim Yepremian, and Recording Secretary Nancy Mellinger were also present. Supervisor Barry Hershey was absent.

**PUBLIC COMMENT**

Judy Boyd, 1847 Rockvale Road, inquired about the status of the Conditional Use Hearing.

**MINUTES**

Supervisor Beers made a **MOTION**, seconded by Supervisor Breneman, to approve the Minutes of the Regular Meeting of January 3, 2023 and the Work Session of February 1, 2023 as presented. The motion was approved unanimously, 4 in favor to 0 against.

**SUBDIVISION AND LAND DEVELOPMENT MATTERS**

**1. Conditional Use Hearing-EG Stoltzfus Land LLC-Grouse Pointe**

The applicant for EF Stoltzfus Land LLC, Grouse Pointe, has granted West Lampeter Township and the Board of Supervisors an extension of time until February 20, 2023 to commence the conditional use hearing originally scheduled for this evening.

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to grant the extension for the conditional use hearing until February 20, 2023. The motion was approved unanimously, 4 to 0.

**2. Ag Security-1404 Houser Road Resolution 5-2023 Ag Security Area Addition**

Applicant/Owner: David S. and Elizabeth K. King

Property Location: 1404 Houser Road, Lancaster, PA 17602

Project Description: Applicants are seeking to add approximately 82.934 acres of land identified as 1404 Houser Road, Lancaster County Tax account 320-66321 to the existing Agricultural Security Area.

A court reporter was not present for the hearing.

Township Procedures:

- a. Township staff prepared a Legal Notice which was published in LNP on January 4, 2023.
- b. Township staff posted the parcel in five locations.
- c. Ag Advisory Committee received a copy of the petition for review.
- d. Planning Commission reviewed the petition on January 19, 2023.

**OPEN PUBLIC HEARING**

Supervisor Breneman made a **MOTION**, seconded by Supervisor Beers, to open the Public Hearing on Ag Security Area Addition. The motion was approved unanimously, 4 to 0.

**PUBLIC COMMENT**

Barry Wenger, 1759 Houser Road, supported placing the land in Ag Security.

**CLOSE PUBLIC HEARING**

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to close the Public Hearing on Ag Security Area Addition. The motion was approved unanimously, 4 to 0.

**BOARD DISCUSSION**

None.

### **Resolution 5-2023**

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to adopt Resolution 5-2023 approving an additional 82.934 acres to be added to West Lampeter Agricultural Security Area. The motion was approved unanimously, 4 to 0.

## **MONTHLY REPORTS**

### **1. Community Development Department Report**

Ms. Neckermann and Ms. Yepremian apprised the Supervisors of increased security measures being installed by Lancaster City Water Department. Fencing and concertina wire is being placed around the water tower and pump station properties. The action is exempt from the permitting process due to being a public utility. Supervisor Breneman remarked that upgrades to the treatment station would be a better use of their funds. The Community Development Department is updating their permit application and receiving process. Improvements to the reporting format are being implemented. Work on Zoning Ordinance updates continues.

### **2. Treasurer's Report**

#### **Revenues**

Revenue for the period ending January 31, 2023 totaled \$188,945, decreasing \$12,037 from 2022, largely due to a decrease in Earned Income Tax.

#### **Expenditures**

Expenditures for the period ending January 31, 2023, totaled \$477,329, an increase of \$29,121 from 2022, this was largely due to an increase in contracted hauling fees.

#### **Deficit**

The deficit at the end of January 2023 totaled \$288,384, an increase of \$41,158 from 2022. As we get further into the year things will start to level out.

The Audit Team from Maher Duessel finished onsite the last week of January. They continue to work on the audit and financial statements and hope to have draft copies by the beginning of March. Once again, they expect the final audit report to be delayed due to waiting on reports from PMRS, however, this delay will not affect our filing with DCED. They plan to make their presentation to the Board in April.

#### **Paying the Bills**

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to accept the Treasurer's Report, and authorize the staff to satisfy the ordinary and routine obligations incurred by the township in order to take advantage of discount and allowances, and to avoid delinquent penalties and carrying charges. The motion was approved unanimously, 4 to 0.

### **3. Public Works Report**

Mr. Alexander reported the department continues to work on storm water infrastructure, crack sealing, and tree trimming. Construction at Long Rifle Road and Gypsy Hill Road is to begin April 1, 2023 and finish June 30, 2023 based on PennDOT's projection. Mr. Alexander presented research on the dump truck replacement. This truck has been approved in the 2023 Budget. A Western Star cab and chassis from River's Truck Center and dump bed and components from Lancaster Truck Bodies meet the criteria of the department.

### **4. Police Report**

Chief Wiczkowski announced that on January 26, 2023 the West Lampeter Police Department became accredited through the Pennsylvania Law Enforcement Accreditation Commission. Accreditation term is three years. The work was completed within the department rather than hiring an outside firm. There are currently over 100 standards which must be met before an agency can become accredited. The department continues to look for a candidate for the open police officer position.

#### **5. Township Manager's Report**

Ms. McGuire reported the Township has several openings on various boards. Lauren Herr has resigned her position on the Park and Recreation Board. A replacement for Scott Kimmel is needed on the West Lampeter Community Foundation and the YMCA Board due to his unexpected passing. An appointment is needed to finish the term of Elected Auditor L. James Kiscaden, due to his unexpected passing. Ms. McGuire and Supervisor Beers will contact possible candidates. Please remember replacements will be needed for Ms. McGuire when she retires later this year. Frank Mincarelli, attorney for SLSA, is working with Willow Street Pike property owners regarding an easement to allow SLSA to replace sewer lines. Several property owners have refused to give consent for an easement. If no agreement is reached, SLSA may abandon the project, leaving home owners fully responsible for repairs. Ms. McGuire met with Will Clark, Director of Transportation from the LCPC, regarding the possible township wide traffic study. Mr. Clark inquired as to how much the Township was willing to spend for improvements. He had several questions regarding the financing of improvements and priorities. Supervisors would like to understand the scope of the project before deciding what to spend. Supervisor Breneman expressed the desire to use grant money rather than taxpayer's money for the improvements. Ms. McGuire will ask Mr. Clark to attend a Board of Supervisors meeting. Lancaster EMS has submitted their annual report. Supervisor Beers will request figures for the actual transports resulting from service requests.

#### **TOWNSHIP ADMINISTRATION MATTERS**

##### **1. Resolution 4-2023 to Amend Resolution 1-2023**

Supervisor Beers made a **MOTION**, seconded by Supervisor Andrews, to adopt Resolution 4-2023 to amend Resolution 1-2023 to correctly identify the titles of previously appointed and reappointed individuals to various boards, commissions and advisory positions of West Lampeter Township. The motion carried unanimously, 4 to 0.

##### **2. Recycling Events**

The recycling and shredding events were discussed. Logistics and liability concerns remain obstacles to holding the events. The possibility of using the Fire Company Grounds for a shredding event was suggested by the Recycling Committee. Electronics can be taken to Lancaster County Solid Waste Management Authority at no charge. It was decided not to hold a recycling event this spring.

##### **3. Allocation of Donated Funds**

Former resident Dona Mylin has bequeathed \$5,000 to West Lampeter Township. After discussion, the Board of Supervisors directed the funds to be placed in the Park Fund. The Board expressed appreciation for the donation.

#### **OTHER BUSINESS**

None.

With no other business to be conducted, the meeting was adjourned at 7:56 p.m.

Respectfully Submitted,  
Denielle L. McGuire, Assistant Township Secretary-Treasurer